



STRATEGIC PLAN OF INTERNATIONALIZATION (SPI) PREPARATION

Timeline and goals

The process of definition of the Strategic Plan of Internationalization (SPI) of the beneficiary institutions in UNICAC as an independent module has started in December 2019 with a preliminary explanation at Xi'an workshop. The SPI is a key element in the internationalization of a higher education institution (HEI) and it has to be done accurately in order to make it useful.

Then, the process will continue as follows:

1. **Internationalization needs.** Each institution will initially proceed with a self-assessment of their strengths and weaknesses. It is important to do this exercise in order to laying the ground to prepare a solid SPI In order to do so, US has prepare a comprehensive self-assessment that accompanies this first instructions. The beneficiary institutions will have a month to evaluate their performance according to the standard indicators suggested, and share with each other. It is a choice for each institution to decide in which field they want to insists and in which of them they are happy enough with their current situation. Please, note that the self-asesment tool is a self-executing excel sheet, so it can be conveniently used in MS Office. It includes the standard indicators of internationalization of HEIs in each of the possible relevant fields and is a powerful tool for each institution's SWOT analysis. Note that this spreadsheet was developed in a previous Eramus+ project, so please, the references to academic year 2014-15 have to be understood to the last academic year 2018-19.

2. **By end of February 2020 there will be a first virtual meeting** to describe the process to prepare the SPI and the first AP. A week before the virtual meeting the materials of the presentation and an explanation will be published in Teamwork. In order to benefit as much as possible of the online training, partners have to study carefully the materials.

3. **A second virtual meeting will take place by mid June 2020.** In this meeting the partners will come with some draft prepared. Ideally this draft should have been at least preliminarily discussed among each of the institutions with all the sectors involved in internationalization and with representatives of the governing body of the institution, to make it feasible.

After this second meeting, some samples of SPIs of sister HEIs will be published in Teamwork. The idea is that the effort will be preliminary done by each HEI in the consortium, that then will compare their draft to the samples provided. Then it is up to the partners to finalize their SPI and approve it by their respective governing bodies.

4. There will be a **final life workshop in Tashkent in December 2020** to finalize the different SPIs together with the first AP. A Communication Plan (CP) would be a positive addition to the process.